Welcome to the new Certification Manager 2.0 Platform

In this document, you will be guided through the process of accessing the new Certification Manager 2.0 platform, navigating its key features, and managing your certifications. The goal of this comprehensive guide is to provide you with the necessary knowledge to navigate the new system effectively.

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Dashboard

Your Dashboard provides a quick view of commonly used links, recent activity and program announcements.

Welcome to CertMetrics						
Features						
Schedule your exam	View your exam history	Track your certification status	Manage your transcripts			
Announcements						
No new announcements						

How to Login to the new Certification Manager

For Broadcom/VMware by Broadcom Employees

- 1. Visit: <u>https://cp.certmetrics.com/vmware/</u>
- 2. You will be directed to https://access.broadcom.com/default/ui/v1/signin/
- 3. Please use your OKTA credential to login to Certification Manager (your 'Broadcom.net' login, not your email address)

For Customers and Partners

- 1. Visit: https://cp.certmetrics.com/vmware/
- 2. You will be directed to: https://access.broadcom.com/default/ui/v1/signin/
- 3. If you previously had a CLARUS account, you may use the same username / Email address to login to Certification Manager but it will require a password reset.
- 4. To reset your password, select 'Need help signing in?', then 'Forgot password?'

I am a new candidate

- 1. Visit: https://cp.certmetrics.com/vmware/
- 2. If you have never had a Broadcom account, select the 'Login' drop down from the top-right and click the 'Register' button.





3. Complete the prompts and add in your profile information.

How to register for an exam

For detailed instructions on registering for an exam, please refer to the VMware Exam Registration Process document.

Find all credentials earned

1. Select 'Credentials' from the left-hand menu. Click 'Status'





2. You can use filters to find the relevant credential.

\equiv Creder	ntial Status	i					
₽ Q Se	earch						
SORT BY	Name	Name Abbreviation	Group Name	Status	Active date	Expire date	

3. See everything earned.





- 4. Select 'Status' to see items in progress.
- 5. For completed credentials, you can see the details of which requirements were used to earn it. Select 'View more'.



6. Scroll down to see items highlighted in green bold.

1.2 - Required: All (2) Completed: 2 – Path 02: Upgrade valid VCP-CMA certification 1.2.1 - Required: 1 Completed: 1 – Prerequisite: Current VCP Certified	
⊘ VMware Certified Professional - Cloud Management and Automation 2020	1
O VMware Certified Professional - Cloud Management and Automation 2021	
O VMware Certified Professional - Cloud Management and Automation 2022	
🗟 1.2.2 - Required: 1 Completed: 1 - VCP Exam Requirement	
○ [2V0-31.21] Professional VMware vRealize Automation 8.3 — Starts: 2023-01-01	Ħ
⊘ [2V0-31.23] VMware Aria Automation 8.10 Professional 🕕 📋	

Change to list view

1. Default view shows 'Cards'.



2. You can change with the selection to the right of the 'Search' bar. Select the horizontal lines to change to 'List View.'

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SORT BY	Name	Name Abbreviation	Group Name	Status	Active date	Expire date	Items per page:	▼ 1 - 25 of 7	5 <	< >	>1
Active		A	Active			Active		Active			
DIGITAL BADG	ES -DCV & VCP-V	ис	DIGITAL BADGES	VCP-VMC		CLOUD MANAGEMENT	AND AUTOMATION Professional - VMware	DATA CENTER VI	RTUALIZATION	ed Profess	ional -



♀ ^Q Search						88	101
		ltems per page	: 25 👻	1 – 25 of 75	IK K	>	×I
Name	Name Abbreviation	Group Name	Status	Active date	Expire date		
Name Double VCP-DCV & VCP-VMC	Name Abbreviation	Group Name Digital Badges	Status Active	Active date 2024-03-07	Expire date		
Name Double VCP-DCV & VCP-VMC Double VCP-NV & VCP-VMC	Name Abbreviation VCP-DCVVMC VCP-NVVMC	Group Name Digital Badges Digital Badges	Status Active Active	Active date 2024-03-07 2024-03-07	Expire date Never Never		

How to find your e-certificates

1. Select 'Credentials' from the left-hand menu. Click 'Status'

HOME	^				
Dashboard					
PROFILE	\sim				
SYSTEM ACTIVITY	\sim				
SCHEDULE	\sim				
program history \sim					
CREDENTIALS	~				
Status					
Status Download Logos					
Status Download Logos BENEFITS	~				
Status Download Logos BENEFITS SHARE	~ ~				

2. You can use filters to find the relevant credential

\equiv Creden	itial Status	i					
₽ ^{Q Se}	arch						
SORT BY	Name	Name Abbreviation	Group Name	Status	Active date	Expire date	

3. For any earned certification, select "View more >"





4. In the upper right of screen, select "Download Certificate"

VMware Certified Advanced Profe	essional - Data Center Virtualization Deploy 2024			GO BACK
		📩 DOWNLOAD LOGO	📩 DOWNLOAD CERTIFICATE	INFO
STATUS Active	STARTED DATE 2024-02-18			
ACTIVE DATE	FXPIRF DATF			

How to find your logos

There are two ways to download logos.

OPTION 1

1. Select 'Credentials' from the left-hand menu. Click 'Status'





2. You can use filters to find the relevant credential.

\equiv Creder	ntial Status					
₽ Q Se	earch					
SORT BY	Name	Name Abbreviation	Group Name	Status	Active date	Expire date

3. For any earned certification, select 'View more >'



4. In the upper right of screen, select "Download Logo"

VMware Certified Advanced Professi	onal - Data Center Virtualization Deploy 2024			GO BACK
		📩 DOWNLOAD LOGO	📩 DOWNLOAD CERTIFICATE	() INFO
status Active	STARTED DATE 2024-02-18			
ACTIVE DATE	FYDIRE DATE			

OPTION 2

1. Select 'Credentials' from the left-hand menu. Click 'Download Logos'





2. Use the search and filter functions to find your earned credential \equiv Download Logos

∑ ^Q Se	arch		
SORT BY	Name	Group Name	

3. Select the 'Download' button on the credential card.



How to find my exam history

1. From the left-hand menu, select 'Program History' then 'Exams'



НОМЕ	\sim
PROFILE	\sim
SYSTEM ACTIVITY	\sim
SCHEDULE	\sim
PROGRAM HISTORY	^
Upload Items	
Exams	
External Credentials	
External Credentials Training	
External Credentials Training ITS Score Reports	
External Credentials Training ITS Score Reports CREDENTIALS	~
External Credentials Training ITS Score Reports CREDENTIALS BENEFITS	~ ~
External Credentials Training ITS Score Reports CREDENTIALS BENEFITS SHARE	~ ~ ~

2. Use the search or filter functions to find the relevant exam

≡ Exams						
۲ ^ر 56	earch					
CORTAX	Crada	Name	Codo	From Data	Degistration Number	Group
SORT BY	Grade	Name	Code	Exam Date	Registration Number	Group

3. View the basic details of the exam attempt. You can also select the 'Information' icon to view the web site related to the exam.





View your certification benefits

1. Select from the left-hand menu 'Benefits' then 'Program Benefits'.

HOME	~
PROFILE	\sim
SYSTEM ACTIVITY	\sim
SCHEDULE	~
PROGRAM HISTORY	\sim
CREDENTIALS	\sim
BENEFITS	^
Program Benefits	
SHARE	\sim
CATALOGS	\sim

2. Use the search and filter functions to find the benefit.

≡B	enefits						
Ŷ	Q Searc	h					
-							
SORT	by S	itatus ↑	Name	Туре	Expire Date	Group	Token

3. You can quickly see if you have already claimed your benefit via the green heading and the text 'Claimed.'

Claimed	Claimed
44	\$ **
GLOBAL TOKEN	LINK
VMware Press Certification 30% Discount (VMWPress-30)	VMware Certified Professional Apparel (VCP-Brands)
VMware Press Discount	VMware Certification Program Apparel
EXPIRE DATE	EXPIRE DATE

4. If you have not claimed your benefit, select the 'Claim Benefit' link to connect to the benefits.





5. You can also select the 'Information' icon to read more about the benefit.

Unclaimed	Unclaimed
215	
INDIVIDUAL TOKEN	GLOBAL TOKEN
VMware Education Champion Level 3 - VCAP Exam Voucher (VMWSME-Level3)	VMware Press Certifi (VMWPress-30)
SME Recognition Program	VMware Press Discour
EXPIRE DATE	EXPIRE DATE
TOKEN	TOKEN
_	_
CLAIM BENEFIT	
0	
More Information	\otimes
c 100% discounted voucher to register VMware Professional Exam (VCAP)	Certified Advanced



Share your Digital Badges

1. Select from the left-hand menu, select 'Share' then 'Credly SSO.'

НОМЕ	\sim
PROFILE	\sim
SYSTEM ACTIVITY	\sim
SCHEDULE	\sim
PROGRAM HISTORY	\sim
CREDENTIALS	\sim
BENEFITS	\sim
SHARE	^
Credly SSO	
Transcripts	
CATALOGS	\sim

2. Once logged into the digital badge provider (Credly), you will be able to access your proof of achievement. \equiv Credly SSO

SSO TO CREDLY

3. This will redirect you to the Credly site to see all the digital badges you have earned.



How to review the entire exam catalog

1. From the Dashboard, select the "Schedule Your Exam' button.

	BETA	
BROADCOM	E Dashboard	
HOME	Weissens to Camilla atom Manageri	
Dashboard		
PROFILE		
SYSTEM ACTIVITY	Features	
SCHEDULE		
PROGRAM HISTORY	Schedule your exam Initiation status	Manage your transp
CREDENTIALS		
BENEFITS		
SHARE	Announcements	
CATALOGS	New york of the second s	SSO ΤΟ VUE
	No new announcements	350 10 102

2. Click the 'SSO' button.

Once logged into Pearson, select 'View Exams'.

Schedule an exam
Exam catalog
View exams



3. Use the search function or select the relevant exam catalog.





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