

## Rally for Everyone

Course Code: 33RLY20011

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### Course Description

The *Rally for Everyone* course is designed to be the start of the learning journey for new Rally users.

The course provides introductory-level instruction and material which enables the new user to understand and perform basic and meaningful functions within Rally.

The course also addresses important concepts, principles, and practices, such as, lean-agile, and Scrum, which are the foundation for Rally's wide array of capabilities.

The *Rally for Everyone* course is targeted to a range of Rally Practitioners including, but not limited to; Scrum Masters, Team Leaders, Product Managers, Development Managers, and Senior Leaders.

### Delivery Method

Instructor-Led

### Duration

One Day

### Course Objectives

By the completion of this course, you will be able to:

- Identify the benefits of using Rally
- Distinguish the major modules and functions of Rally
- Navigate through primary and secondary menus
- Recognize and apply the three key dimensions of the Rally data model
- Create, save, and share views
- Compose and update work items
- Compose and apply alerts and notifications
- Locate help and additional resources

### Hands-On

This course includes practical hands-on exercises and a knowledge check that enable you to test your new skills and begin to use those skills in a working environment.

### Prerequisites

- An active Rally user account
- Basic knowledge of lean-agile concepts and practices

### Additional Courses Available

- Introduction to Agile Analytics with Rally
- Portfolio Management with Rally
- Rally Proven Professional Exam Preparation

### Certification

Completion of this course is a prerequisite to a future certification.

# Course Outline

## Module 1: Introductions

- Welcome students, introduce the instructor, and capture what's in it for me
- Summarize module overviews, course approach, working agreements, and course objectives

## Module 2: Why Broadcom and Rally Software

- Recognize the broad capabilities of Broadcom Software
- Summarize the benefits, results, and business value to be achieved by using Rally Software

## Module 3: Basic Concepts and Functionality

- Identify workspaces and projects
- Log in to Rally
- Configure and setup Rally
- Navigate to and explain the basic functions of Rally
- Locate and run Reports
- Explain the Rally Flux Capacitor: Three (3) dimensions of data in Rally

## Module 4: Organizational Hierarchy

- Describe how work items are arranged in an organizational structure
- Explain how to set individual permissions for the nodes in that structure

## Module 5: Work Item Hierarchy

- Explain the scope of work items which are supported in Rally
- Review the hierarchy associated with the work items

- Explain the alignment of common planning cadences, timing, and work items
- Navigate to and explain Portfolio Items and their connection to Team Items

## Module 6: Timeboxes

- Describe the concepts and application of Iterations, Releases, and Milestones
- Explain how timeboxes work in Rally
- Create and manage timeboxes

## Module 7: Creating and Using Views

- Explain the List View, Detailed View, Filtering, and Work Item View
- Create a custom view

## Module 8: Creating Work Items

- Create User Stories with and without details
- Create Features
- Assign User Stories to a Feature

## Module 9: Alerts and Notifications

- Create and apply Watches, Mentions, and Notifications

## Module 10: Help and Resources

- Locate and use Help
- Locate additional resources
- Find tips and tricks for quick actions in Rally

## Module 11: Conclusion

- Summarize training
- Discuss next steps for the practitioner

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