

Symantec Buying Programs: Academic Subscription Program Guide





Table of Contents

About Symantec	3
Symantec Academic Subscription Program Overview	4
Key Global Program Features	4
Program Requirements	4
Symantec Agreement Number (SAN)	5
How the program works:	6
How to Enroll in the program:	6
Ordering, reseller partners	7
Initial orders, bands, and units:	8
Example of Initial order for School – example 1	8
Example of Initial Order for Campus- example 2	8
Subsequent Orders for Additional Product or Count	9
Home Use Rights	10
Student Use Option for Campus customers	10
Full Time Equivalent Calculation	11
Program SKUs and Price List:	12
Subscription Renewal Period	13
Transition from Subscription Program to Perpetual Program	14
Territory	15
Territory - Ordering	15
Territory – Installation and use	15
Enterprise Support Services:	16
Essential Support: Key Features	16
Other services	16
Appendix A- Deployment Territory Matrix	17
Appendix B- Sample of Certificates	18
Appendix C- Academic Subscription Program Worksheet	19
Appendix D	20
SymEd Promotional Bundles (For US Customers Only)	20
Eligibility and Pricing	20
SymEd Promotional Pricing and Academic Subscription Bands	21



About this Academic Subscription Program Guide

If you are a company that has a Symantec Agreement referencing this Academic Subscription Program Guide (an "Academic Subscription Agreement"), the terms of this Academic Subscription Program Guide are part of your Academic Subscription Agreement.

As used in this Academic Subscription Program Guide, "you" means the licensee company or entity named in the Academic Subscription Agreement, and "we" or "Symantec" means the Symantec entity(s) named in the Academic Subscription Agreement. Symantec reserves the right to administer and change the Academic Subscription Program and this Academic Subscription Program Guide in its discretion and without notice.

For the most updated information, please review the most current version of this Academic Subscription Program Guide on Symantec.com, under Licensing Programs.

This Academic Subscription Program Guide is protected by applicable copyright and trademark laws and is provided strictly for the use of Symantec customers and prospective customers for purposes of the Symantec Academic Subscription Program. This Academic Subscription Program Guide is not to be used, copied, or replicated for any other purpose without Symantec's prior written consent.

About Symantec

Symantec is the world leader in providing solutions to help individuals and enterprises assure the security, availability, and integrity of their information. Headquartered in Mountain View, California, Symantec has operations in more than 40 countries.

For specific country offices and contact numbers, please visit our Web site at www.symantec.com. For product information in the U.S., call toll-free 1 (800) 745 6054.

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Symantec Academic Subscription Program Overview

The Symantec Academic Subscription Program offers government-approved academic institutions a flexible way to purchase subscription-based software licenses that are bundled with Essential Support (24x7) to help reduce the total cost of software ownership.

Qualified academic institutions may enroll in the Academic Subscription Program by entering into an Academic Subscription Agreement and making an initial purchase of at least 250 units or \$5,000 MSRP.* For School Agreements (K-12th grade, preschools, pre-university, pre-higher education) all eligible Workstations/Servers are counted and for Campus Agreements (higher education) Full-Time Equivalent (FTE) is counted.

The Academic Subscription Program does not include consulting, training, appliances, Business Critical Services (BCS), and Managed Security Services (MSS). These Symantec professional services and Enterprise Support enhancements continue to be available through separate purchases. Please consult a Symantec reseller partner, Symantec sales account manager, or visit www.Symantec.com for more information.

*US customers purchasing SymEd Promotional Bundles, see Appendix D

Key Global Program Features

- Low entry purchase requirements
- Annual renewable licensing agreement
- Simple and flexible subscription licensing.
- Tiered product discount bands
- Essential Support bundled with all products
- Home use rights for faculty and staff
- Student use option
- Subscription pricing
- Co-termination of all licensing purchased under the program

Program Requirements

- Government-approved Academic Institution
- Initial order of 250 units or \$5,000 MSRP



Symantec Agreement Number (SAN)

The Symantec Agreement Number (SAN) is a key tool for customers to enjoy the benefits of the Symantec Buying Programs they are enrolled in, including the Academic Subscription Program.

Each Symantec customer is assigned a Symantec Agreement Number identifying that Customer's participation in a specific Symantec Licensing Program.

When ordering under the Academic Subscription Program, the customer must use its Academic Subscription SAN to identify the contract under which its Academic Subscription orders should be processed.

Please note that the SAN is a form of identification unique to the Symantec Buying Programs. The Academic Subscription SAN is a nine-digit, alphanumeric value including a program identifier of "**ASP**".

*Example: **3H7KLTASP***



How the program works:

The Academic Subscription Program uses pricing bands to provide greater discount eligibility on purchases of eligible Symantec software products and support on the initial and subsequent orders. A customer's initial count identifies the organization's band level within the program on the initial order. As subsequent orders are placed, the number of units on each order determines the band for those orders. During each annual subscription renewal period, the band for the renewal order is based on the total new count for the renewal period.

Enrollment count is based on the workstations or servers for School enrollments and Faculty/Staff Full-Time Equivalent (FTE) for Campus enrollments (the calculation formula for FTE is provided later in this document). For Campus agreements, the Faculty/Staff Full-Time Equivalent (FTE) will cover deployment across any Campus-owned machines that are not reserved or dedicated to a single student's use.

Additionally, during the Subscription Period, a Campus may order student-use licenses. Please see Student-Use Option for Campus Customers later in this document for more information.

How to Enroll in the program:

Qualified academic institutions will sign an Academic Subscription Agreement ("Agreement"), select the type of enrollment - either School or Campus, and identify their count based on the type of enrollment (i.e. School or Campus).

After the count is established, the number of units required will determine the band for which the initial order will qualify

Customers will submit the signed Agreement and the Academic Subscription Program Worksheet to customer's chosen authorized Symantec Reseller or Symantec for the term of the initial Subscription Period. The initial Subscription Period must be for a minimum of twelve (12) months in duration. Once the contract is executed, the Customer will receive their Welcome Letter from Symantec with their Academic Subscription SAN, and customer must submit a purchase order to their Symantec Reseller for the required initial order within 14 days or the Agreement may be terminated.



Ordering, reseller partners

The Academic Subscription Program is fulfilled by the customer's chosen authorized Symantec Reseller.

Customers who are enrolled in Academic Subscription Program must provide their SAN to their chosen reseller to receive quotes for desired orders under the Academic Subscription Program.

Symantec provides pricing for each order to the customer's chosen Symantec authorized reseller, based on the customer's current order quantity. Symantec does not, however, set the reseller's price to the customer; the customer's price is as established by the customer and its chosen reseller.

A customer may choose to place its orders through any authorized Symantec reseller in its program ordering territory.

Please note that certain partner restrictions may apply, where Symantec solutions may require that a reseller hold certain certifications or authorization levels to resell a given solution. Please consult a reseller for more information on whether the reseller is authorized to sell a desired solution.

All orders must reference a customer's Academic Subscription Program SAN number to be processed and to provide the Academic Subscription Program benefits. Symantec is not responsible for errors relating to customers' submission of incorrect SANs.

The Academic Subscription Program Worksheet must also be submitted with the initial and all subsequent Subscription Period orders (see Appendix C for sample worksheet).



Initial orders, bands, and units:

To enroll in the Academic Subscription Program a customer's initial order must be at least 250 units or total \$5,000 MSRP. The number of units provided on the initial order will establish the customer's initial program band.

Initial orders can be submitted once the customer has received their Welcome Letter with their Academic Subscription Program SAN from Symantec and must be submitted within 14 calendar days of receiving the Welcome Letter and include the Academic Subscription Program Worksheet. If the initial order is not submitted within 14 calendar days of the Effective Date of the Agreement, the customer will be considered in breach of the Agreement, and Symantec may provide notice of termination pursuant to the Agreement.

Band Levels	Minimum Unit Quantities
A	250-499
B	500-999
C	1,000-4,999
D	5,000-9,999
E	10,000 +

Example of Initial order for School – example 1

Workstation Count for School ABC is 490
Server Count for School ABC is 5

SYMC ENDPOINT PROTECTION	490
SYMC BACKUP EXEC SERVER	5
SYMC BACKUP EXEC AGENT FOR MSFT EXCHANGE	1
SYMC BACKUP EXEC AGENT FOR WINDOWS SYSTEMS	4

500

Using Workstation and Server Count and the products ordered on Quote, School ABC would qualify for Band B pricing.

Example of Initial Order for Campus- example 2

Total FTE for College XYZ is 1400. All eligible servers must be covered

SYMC ENDPOINT PROTECTION	1400
SYMC BACKUP EXEC SERVER	10
SYMC BACKUP EXEC AGENT FOR MSFT EXCHANGE	2
SYMC BACKUP EXEC AGENT FOR WINDOWS SYSTEMS	8

1420

Using the total FTE for College XYZ and the products ordered on Quote, College XYZ would qualify for Band C pricing.



Subsequent Orders for Additional Product or Count

Subsequent orders placed during a valid Subscription Period will qualify for the band based on the number of Units on each order. An Academic Subscription Program Worksheet must be completed and submitted to Symantec with each subsequent order, or the order will not be booked.

Each order received for Additional Product or Count must be pro-rated to the Anniversary Date, (as such term is defined in the Agreement), to coincide with the next Subscription Period.

- Ex. Customer submits order/worksheet for 1 year Subscription Period on July 15th 2014. In January 2015 customer places subsequent order for additional products. Order should be pro-rated to end on July 14th 2015 which would coincide with the Anniversary Date.
- Ex. Customer submits order/worksheet for 2 year subscription period on July 15th, 2014. In January 2015 customer places subsequent order for additional products. Order should be pro-rated to end on July 14th 2016 which would coincide with the Anniversary Date.



Home Use Rights

During a Subscription Period, a customer's faculty and staff members have the right to operate one copy of the desktop-based products offered in the Academic Subscription Program on their personal home computers. The faculty and staff member must maintain current employed status in order to enjoy the home use rights. The home use rights are included in the customer's academic subscription license fees.

Student Use Option for Campus customers

During a Subscription Period, a Campus customer may order applicable student-use licenses for each full-time student to use on their student-owned computers (or Campus-owned computers provided to an individual student). A Campus must order a copy for each student based on the student-use count calculation set forth in this Program Guide. The student must maintain current enrolled status in order to enjoy the student use rights. Please see the current Academic Subscription price list for a list of the products available for student use.



Full Time Equivalent Calculation

The following calculation should be utilized when determining the total Full Time Equivalent (FTE)* for Campus Enrollments in the Academic Subscription Program.

- Faculty/Staff Count:
 - Full-time Faculty (= to 1 FTE)
 - Part-Time Faculty (= 1/3 of a FTE)
 - Full-Time Staff (= to 1 FTE)
 - Part-Time Staff (= to ½ of a FTE)
 - **FTE Faculty/Staff Baseline**

- Student Count for Student Use Option and *Campus Managed Software for Student Coverage*:
 - Full-Time Students (= to 1 FTE)
 - Part-Time Students (= 1/3 of a FTE)
 - **FTE Student Baseline**

**For a complete definition of Full Time Equivalent please refer to the “Definitions” section of your Academic Subscription Agreement.*



Program SKUs and Price List:

The Academic Subscription Program has a unique price list utilized for the program. A sample copy of the SKUs and price list are noted below.

SKU	ITEM DESCRIPTION	BAND/QUANTITY USERS	MSRP
ENDPOINT PROTECTION 12.1			
ENDPOINT PROTECTION 12.1			
0E7IOZS0-EI1HA	SYMC ENDPOINT PROTECTION 12.1 PER USER CORE SUBS LIC ACAD SUBS BAND A ESSENTIAL 12 MONTHS	A	\$ 14.40
0E7IOZS0-EI1HB	SYMC ENDPOINT PROTECTION 12.1 PER USER CORE SUBS LIC ACAD SUBS BAND B ESSENTIAL 12 MONTHS	B	\$ 13.68
0E7IOZS0-EI1HC	SYMC ENDPOINT PROTECTION 12.1 PER USER CORE SUBS LIC ACAD SUBS BAND C ESSENTIAL 12 MONTHS	C	\$ 12.96
0E7IOZS0-EI1HD	SYMC ENDPOINT PROTECTION 12.1 PER USER CORE SUBS LIC ACAD SUBS BAND D ESSENTIAL 12 MONTHS	D	\$ 12.24
0E7IOZS0-EI1HE	SYMC ENDPOINT PROTECTION 12.1 PER USER CORE SUBS LIC ACAD SUBS BAND E ESSENTIAL 12 MONTHS	E	\$ 11.52
STUDENT USE			
0E7IOZS0-ZZZH0	SYMC ENDPOINT PROTECTION 12.1 PER USER TERM BASE LIC STUDENT USE ACAD SUBS	-	\$ 1.00
ENTERPRISE VAULT 11.0			
ARCHIVING - 1TB			
Y6J5WZS0-EI1HA	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 1 TB SECONDARY SUBS LIC ACAD SUBS BAND A ESSENTIAL 12 MONT	A	\$ 5,408.00
Y6J5WZS0-EI1HB	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 1 TB SECONDARY SUBS LIC ACAD SUBS BAND B ESSENTIAL 12 MONT	B	\$ 5,137.60
Y6J5WZS0-EI1HC	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 1 TB SECONDARY SUBS LIC ACAD SUBS BAND C ESSENTIAL 12 MONT	C	\$ 4,867.20
Y6J5WZS0-EI1HD	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 1 TB SECONDARY SUBS LIC ACAD SUBS BAND D ESSENTIAL 12 MONT	D	\$ 4,596.80
Y6J5WZS0-EI1HE	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 1 TB SECONDARY SUBS LIC ACAD SUBS BAND E ESSENTIAL 12 MONT	E	\$ 4,326.40
ARCHIVING - 5TB			
Y6J5WZS3-EI1HA	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 5 TB SECONDARY SUBS LIC ACAD SUBS BAND A ESSENTIAL 12 MONT	A	\$ 25,350.00
Y6J5WZS3-EI1HB	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 5 TB SECONDARY SUBS LIC ACAD SUBS BAND B ESSENTIAL 12 MONT	B	\$ 24,082.50
Y6J5WZS3-EI1HC	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 5 TB SECONDARY SUBS LIC ACAD SUBS BAND C ESSENTIAL 12 MONT	C	\$ 22,815.00
Y6J5WZS3-EI1HD	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 5 TB SECONDARY SUBS LIC ACAD SUBS BAND D ESSENTIAL 12 MONT	D	\$ 21,547.50
Y6J5WZS3-EI1HE	SYMC ENTERPRISE VAULT ARCHIVING 11.0 WIN 5 TB SECONDARY SUBS LIC ACAD SUBS BAND E ESSENTIAL 12 MONT	E	\$ 20,280.00



Subscription Renewal Period

Symantec will notify customers of their pending renewal Subscription Period on an annual basis*.

The renewal Subscription Period for the Academic Subscription Program is based off the Anniversary Date. Anniversary Date means the anniversary of the initial Subscription Period and each subsequent anniversary thereafter.

For example if the Agreement Effective Date is August 1, 2014, and an order for a 1 year Subscription Period is booked August 6, 2014, the first renewal Subscription Period would be August 5, 2015.

Once the notification is received, customers will need to contact their Symantec Reseller or sales representative and obtain a quote based on the count applicable for the new Subscription Period. The eligible pricing band will be based on the count for the renewal Subscription Period; band level discounts are applied based on each individual order. The customer will then submit (i) a renewal PO referencing their SAN, and, (ii) a completed Academic Subscription Program Worksheet, to their chosen Symantec reseller or Symantec sales representative.

The Academic Subscription Agreement automatically renews when a customer places a renewal order prior to the end of its then-current Subscription Period;

If Customer does not submit a renewal order prior to an Anniversary Date, Customer's enrollment in the Academic Subscription Program and Customer's right to use and order Symantec Products under the Agreement shall expire.

The Academic Subscription Worksheet must be submitted with the renewal PO.

** For customers who pre-purchase multiple Subscription Periods (i.e. 2 or 3 years), their renewal Subscription Period will be at the end of their entire Subscription Period, 2 or 3 years, respectively. These customers will not receive annual renewal notices during their Subscription Period.*



Transition from Subscription Program to Perpetual Program

Based on the number of years a customer participates in the Academic Subscription Program, customers may be eligible to receive the following discount(s) off perpetual licenses if they elect to move from the subscription program to a perpetual program or transition some products from subscription licenses to perpetual licenses.

Discounts:

After 1 year in the Subscription Program, up to 10%

After 2 years in the Subscription Program, up to 20%

After 3 plus years in the Subscription Program, up to 30%

The discount(s) may only be applied to transitions from subscription to perpetual licensing within the same product family.

For example: If customer XYZ was licensed to use the Endpoint Protection product under the Academic Subscription Program, the discount for the perpetual license can only be for Endpoint Protection. If could not be applied to any other product family.

Customers who are interested in transitioning from subscription licensing at time of renewal to perpetual licensing should contact their chosen Symantec Reseller or Symantec sales representative. for additional information and a quote for perpetual licenses.



Territory

Each customer has a program territory for ordering, installation, and use of the Symantec solutions associated with its Academic Subscription Program SAN. The customer's territory is established by the Agreement address to which their SAN is registered. The customer provides the Agreement address when they enroll in Academic Subscription Program. (Please refer to the "How to Enroll in the program" section in this Program Guide)

Please note that if a customer requests to change their Agreement address to a different country, their territory for ordering also changes to that country. Their territory for installation and use may also change accordingly (see below).

Territory - Ordering

The default ordering territory is the country in which the customer's Academic Subscription Program SAN contract address is located. This is the territory in which the customer can place orders using the customer's SAN.

Territory – Installation and use

For most customers, the country of their ordering territory is also the territory in which they can install and use the Symantec solutions purchased under their SAN.

Example: If the Customer's ordering territory is Brazil, they may install and use their Symantec solutions in Brazil only.

In some cases, a customer's territory for installation and use may be broader than its ordering territory.

Example: If the customer is ordering in Germany they may install and use their Symantec solutions anywhere in EMEA (Europe, Middle East, or Africa).

To determine where a customer can install and use the solutions ordered under their SAN, please refer to Appendix A - **Deployment Territory Matrix**.



Enterprise Support Services:

Essential Support: Key Features

- 24x7 access to expert problem resolution from Symantec global technical support delivery team
- Regular updates and upgrades to keep your systems and products current.
 - For additional information visit the Essential Support Services web site:
http://www.symantec.com/products-solutions/services/detail.jsp?pcid=support_services&pvid=svc_essential_support

Other services

Customers may also wish to purchase Business Critical Services, Managed Security Services, and Consulting and Education services as additional enhancements to Symantec's core Enterprise Support Services. Additional terms and conditions apply. Please consult a Symantec account manager, or visit Symantec.com for more information.

To find out more, please refer the following link:

<http://www.symantec.com/products-solutions/services/>

Appendix A- Deployment Territory Matrix

Albania	Europe, Middle East or Africa
Austria	Europe, Middle East or Africa
Baltics	Europe, Middle East or Africa
Belgium	Europe, Middle East or Africa
Bosnia	Europe, Middle East or Africa
Bulgaria	Europe, Middle East or Africa
Croatia	Europe, Middle East or Africa
Cyprus	Europe, Middle East or Africa
Czech Republic	Europe, Middle East or Africa
Denmark	Europe, Middle East or Africa
Finland	Europe, Middle East or Africa
France	Europe, Middle East or Africa
Germany	Europe, Middle East or Africa
Gibraltar	Europe, Middle East or Africa
Greece	Europe, Middle East or Africa
Hungary	Europe, Middle East or Africa
Iceland	Europe, Middle East or Africa
Italy	Europe, Middle East or Africa
Kosovo	Europe, Middle East or Africa
Macedonia	Europe, Middle East or Africa
Malta	Europe, Middle East or Africa
Netherlands	Europe, Middle East or Africa
Norway	Europe, Middle East or Africa
Poland	Europe, Middle East or Africa
Portugal	Europe, Middle East or Africa
Romania	Europe, Middle East or Africa
Serbia	Europe, Middle East or Africa
Slovakia	Europe, Middle East or Africa
Slovenia	Europe, Middle East or Africa
Spain	Europe, Middle East or Africa
Sweden	Europe, Middle East or Africa
Switzerland	Europe, Middle East or Africa
United Kingdom	Europe, Middle East or Africa
Ireland	Europe, Middle East or Africa
All other countries	Limited to country of purchase



Appendix B- Sample of Certificates



Asp License Certificate

Sales Order #: 18715265



Issue Date: 15-APR-2015
Symantec Agreement (SAN) #: A1B23ASP
Customer Reference:
Disti / Cust PO: 1333333-02
EndUser: C123454
Resell: GP12345678
Certificate #: 123456

Issued To:
SYMANTEC CUSTOMER
123 SYMANTEC WAY
MOUNTAIN VIEW, CA 95555
UNITED STATES

Customer Number: 33322

Contract Owner:
SYMANTEC CUSTOMER
123 SYMANTEC WAY
MOUNTAIN VIEW, CA 95555
UNITED STATES

Customer Number: 33322

If your purchase requires a license key and it is not printed or referenced on this certificate, you must register the related Serial Number on the Symantec Licensing Portal to receive your key. Go to <https://my.symantec.com> to register your software and obtain license keys.

IMPORTANT:

Symantec.cloud customers:

If you purchased a Symantec hosted service, please go to <https://activate-licensing.symantec.com> for activation unless specific provisioning instructions for your product have been provided elsewhere.

Serial Number	Product Name/Description	Quantity	Part #	IB Ref #/ Service Contract	RTSM ID / Support ID	Maintenance/Subscription	
						Start Date	End Date
M13234444	SYMC WORKSPACE STREAMING 7.5 WIN PER NODE SECONDARY SUBS LIC ACAD SUBS BAND E ESSENTIAL 12 MONTHS License File(s): .slf	3257	GDD6WZS0- E11HE	123456789	1234-5667-7304	23-JUL-13	16-JUN-14
	SUBSCRIPTION ESSENTIAL	3257	SUBSCRIPTI ON ESSENTIAL	515302402	4683-1567-7003	17-JUN-2013	16-JUN-2014



Appendix C- Academic Subscription Program Worksheet



Academic Subscription Program Worksheet

Customer/Academic Institution Name:									
School or Campus:	School: <input type="checkbox"/> Campus: <input type="checkbox"/> (Select Only One)								
Symantec Agreement Number (SAN):							A	S	P

This worksheet needs to be completed and submitted with your initial order, when adding count during a subscription period, and with each renewal order to set the base count for each new subscription period.

Please select one of the following reasons for submitting the worksheet:

Initial Contract Order: ☐ Subsequent Order for Additional Count: ☐ Renewal Count: ☐

All subsequent orders must run to the anniversary date set by the initial or renewal order.

The following calculation should be utilized when determining the total Full Time Equivalent (FTE)* for Campus Enrollments in the Academic Subscription Program.

Faculty/Staff Count:	Student Count for Student Use Option or Campus Managed Software for Student Coverage:
Full-time Faculty (= to 1 FTE)	Full-Time Students (= to 1 FTE)
Part-Time Faculty (= 1/3 of a FTE)	Part-Time Students (= 1/3 of a FTE)
Full-Time Staff (= to 1 FTE)	
Part-Time Staff (= to 1/3 of a FTE)	
FTE Faculty/Staff Baseline	FTE Student Baseline



School Agreement Calculations	Campus Agreement Calculations:
Total eligible Workstations: <input type="text"/>	Total Eligible Faculty/Staff FTE: <input type="text"/>
Total Eligible Servers: <input type="text"/>	Total Eligible Student FTE: <input type="text"/>
	Total Eligible Servers: <input type="text"/>

TO PREVENT DELAYS IN PROCESSING YOUR ORDERS, PLEASE SUBMIT BOTH YOUR PURCHASE ORDER AND COMPLETED WORKSHEET AT THE SAME TIME.



Appendix D

SymEd Promotional Bundles (For US Customers Only)

SymEd is a promotion for U.S. Academic Institutions only and is designed to provide simple, flexible, and cost efficient solutions. The promotion consists of four (4) solution bundles that are licensed by a Full Time Employee Equivalent (FTE) calculation.

SymEd bundles are only offered through the Academic Subscription Buying Program and consist of the following:

- **SymEd Secure:** (Protection Suite Enterprise Edition, Mobile Management or Mobile Management for Configuration Manager, Ghost)
- **SymEd Secure Plus:** (Protection Suite Enterprise Edition, Mobile Management, Deployment Solution)
- **SymEd Advanced:** (Protection Suite Enterprise Edition, Mobile Management, Client Management Suite, Workspace Streaming)
- **SymEd Total Management:** (Protection Suite Enterprise Edition, Mobile Management, IT Management Suite, Workspace Streaming)

Eligibility and Pricing

To be eligible to purchase a SymEd bundle, a customer must enroll in the Academic Subscription Program (ASP) at the school district or university system level and agree to the program's terms & conditions. This agreement cannot be signed for an individual school location or department within the institution. To enroll in the ASP SymEd Promotion a customer's initial order must be at least 20 Faculty/Staff FTE and the customer must execute an Academic Subscription Agreement with Symantec prior to submitting their order. The customer and reseller PO's must include the assigned SAN (Symantec Agreement Number) that is included on the executed ASP agreement to the customer. Without the SAN, a completed Subscription Worksheet and fully executed ASP Agreement, the order cannot be fulfilled by Symantec. Initial orders must be placed within 14 calendar days of receiving the welcome letter or the customer will be considered in breach of the Agreement, and Symantec may provide notice of termination pursuant to the Agreement.

The initial order will establish the customer's program band for any additional Symantec solutions they wish to purchase through the Academic Subscription Program. To simplify the correlation of units to FTE Count for the SymEd bundles; the table under the "Promotional Pricing" section demonstrates the minimum number of FTE's needed to qualify for a particular ASP band / pricing. An initial order of a SymED Product Bundle is required to qualify for the SymED promotional offering, otherwise standard Academic Subscription Buying Program rules apply.



Customers who enroll in the ASP SymEd Promotion and purchase a SymEd bundle will also be eligible to purchase additional ASP products, currently available on the ASP Price List. The customer's FTE Count, established via the purchase of a SymEd Bundle, will determine the qualifying ASP band. FTE metering will be used if the product is normally licensed in a "per device" or "per user" license meter. Products sold in other meters, like "per server" will not be eligible for FTE metering.

Example:

A school has 165 FTE

Initial Purchase is SymEd Secure Bundle (based on FTE) and Backup Exec Server (for 5 units)

Total count is 170= Band B pricing

In the event Customer does not submit a renewal order prior to an Anniversary Date, Customer's enrollment in the Academic Subscription Program and Customer's right to use and order Symantec Products under the Agreement shall expire.

If customer is an eligible 'Campus' institution, then customer can continue to purchase ASP products under the Agreement, subject to their being no lapse with Subscription Periods. If customer is an eligible 'School' institution, and elects not to renew a SymEd bundle, then customer has the option to purchase via the Academic Buying Program without a contract, or, they may choose to sign a new contract to enroll in the Academic Subscription Program.

SymEd Promotional Pricing and Academic Subscription Bands

Special promotional pricing has been created for the SymEd Bundles, and any additional product purchased through the Academic Subscription Program will follow the official program bands as detailed on the Symantec Academic Subscription price list.

ASP BAND	# Qualifying Units	SYMED FTE Count
A	250-499	20-166
B	500-999	167-333
C	1,000-4,999	334-1,666
D	5,000-9,999	1,667-3,334
E	10,000+	3,335+
3 Units equals 1 FTE (Approx)		

Academic Subscription Program Worksheet

Customer/Academic Institution Name:									
School or Campus:	School: <input type="checkbox"/> Campus: <input type="checkbox"/> (Select Only One)								
Symantec Agreement Number (SAN):							A	S	P

This worksheet needs to be completed and submitted with your initial order, when adding count during a subscription period, and with each renewal order to set the base count for each new subscription period.

Please select one of the following reasons for submitting the worksheet:

Initial Contract Order: ☐ Subsequent Order for Additional Count: ☐ Renewal Count: ☐

All subsequent orders must run to the anniversary date set by the initial or renewal order.

The following calculation should be utilized when determining the total Full Time Equivalent (FTE)* for Enrollments in the Academic Subscription Program.

Faculty/Staff Count:	Student Count for Student Use Option or Managed Software for Student Coverage:
Full-time Faculty (= to 1 FTE)	Full-Time Students (= to 1 FTE)
Part-Time Faculty (= 1/3 of a FTE)	Part-Time Students (= 1/3 of a FTE)
Full-Time Staff (= to 1 FTE)	
Part-Time Staff (= to 1/2 of a FTE)	
FTE Faculty/Staff Baseline	FTE Student Baseline

Total Agreement Calculations:

Total Eligible Faculty/Staff FTE
Total Eligible Student FTE:
Total Eligible Servers:

TO PREVENT DELAYS IN PROCESSING YOUR ORDERS, PLEASE SUBMIT BOTH YOUR PURCHASE ORDER AND COMPLETED WORKSHEET AT THE SAME TIME.