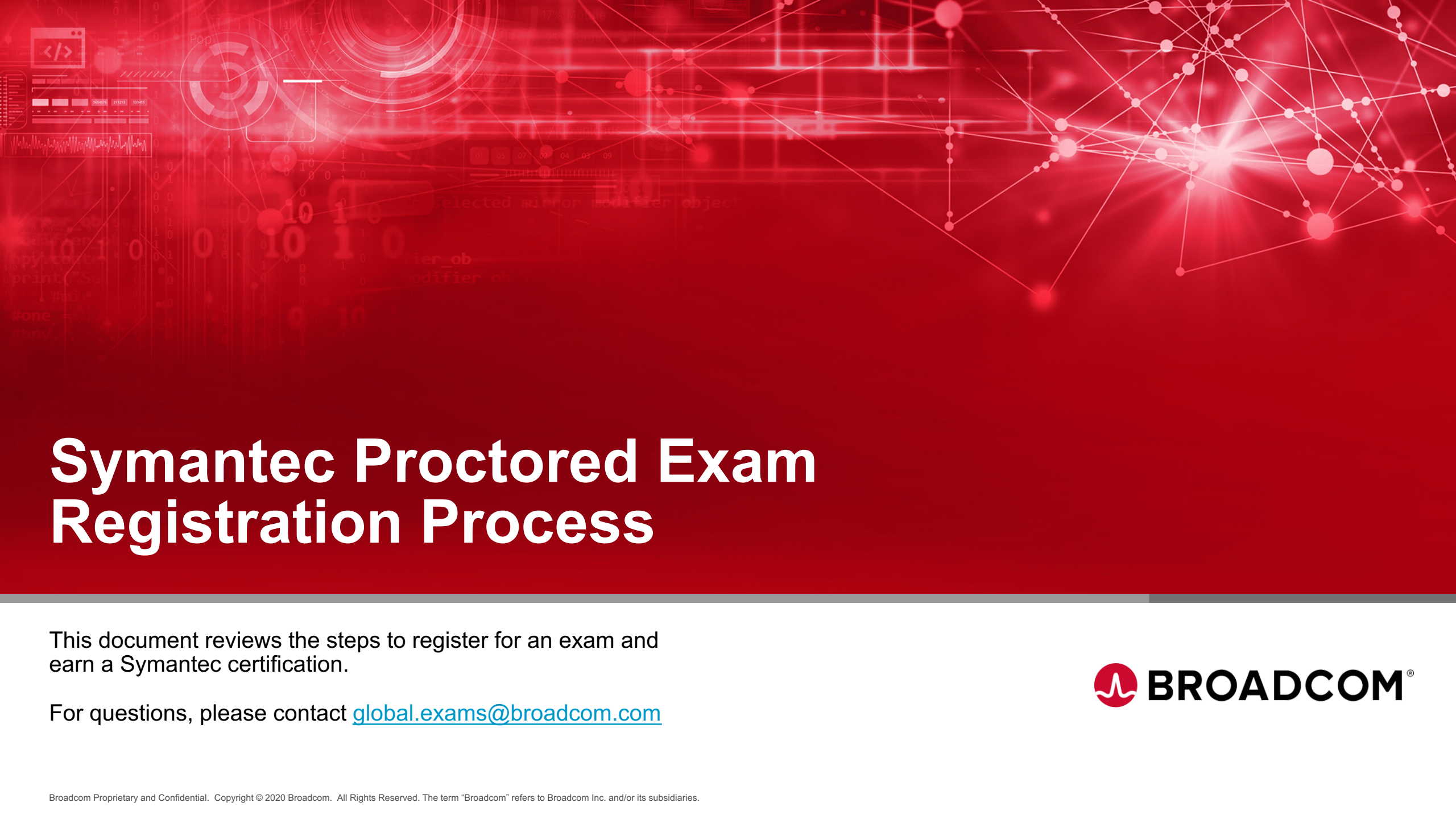


The background is a vibrant red with a complex digital and network aesthetic. It features faint, glowing white lines forming a network graph on the right side, with nodes of varying sizes. On the left, there are subtle, semi-transparent overlays of digital elements: a code editor window with '</>' symbols, a circular progress indicator, a waveform graph, and snippets of code like 'print "Se' and '#one'. Binary digits (0s and 1s) are scattered throughout the background, adding to the high-tech feel.

Symantec Proctored Exam Registration Process

This document reviews the steps to register for an exam and earn a Symantec certification.

For questions, please contact global.exams@broadcom.com



Registration Overview

Allow approximately 20 minutes to complete the entire process.

1	Obtain CertTracker Account.
2	Log In To CertTracker – Activate Account.
3	Log In To Pearson VUE Registration System.
4	Select Applicable Exam.
5	Select Test Center.
6	Schedule Appointment.
7	Check Out.
8	Apply Discounts And Pay.
9	Submit Order.

All

If you already have a [CertTracker](#) account, log in and [skip to Step 3](#).

If you forget your credentials, click **Account Login Recovery**, wait for an e-mail, and follow the recovery instructions to reset your username and create a new password.

Customer

- A. Navigate to [CertTracker](#).
- B. Click **First Time Users**.
- C. Click **I agree to these terms and want to create a new account**.

Partner

- A. Create a Partner account, if one does not already exist.
- B. Wait 48 hours for CertTracker account to be created (if a new account is created).

Employee

- A. Complete the Symantec [Employee Questionnaire](#).
- B. Wait 24 hours for your CertTracker account to be created.

Contact global.exams@broadcom.com if you have any problems.

Creating A New Candidate Record

Symantec Customer

A Complete all required fields in the form.

B Click **Submit**.

C Record your CertTracker Candidate ID.

Personal Information
New Candidate Record
Fields marked with an * are required.

General Information

* First Name
Middle Name
* Last Name
Company Name

To request updates to your "First, Middle, Last or Company Name" please use the "New Incident" link

Addresses

* Country
* Mailing Address

* City
* State/Province
* Postal Code

Candidate ID Created

First LastnameCOMP005028310134

An email message containing login and account activation instructions has been sent to the email address provided during registration. The account must be activated by Aug 27, 2015.

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All rights reserved. pvuecopyright@pearson.com

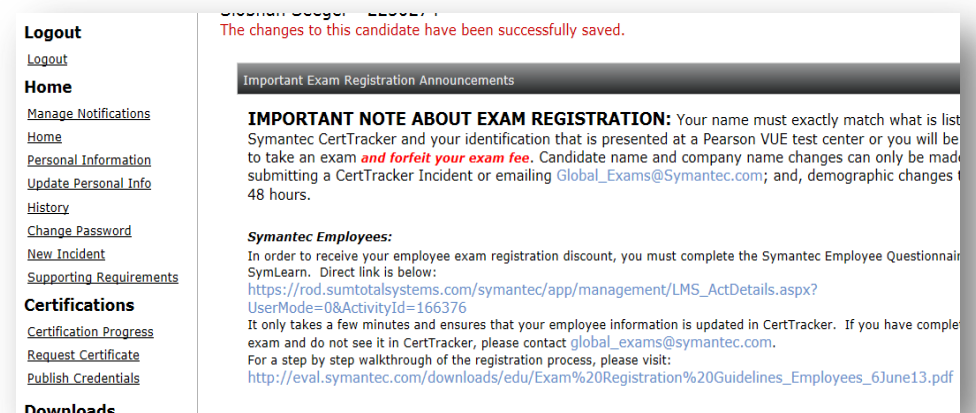
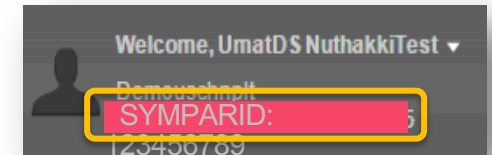
v.1507.106

All

- A Open the e-mail confirmation.
- B Click the activation link and type the account activation code when prompted.
- C Verify your username and set your password.
- D Click **Agree to terms**.

Symantec Partner

- E Click **Personal Information**.
- F Verify that your Symantec partner ID is present.
- G Contact global.exams@broadcom.com for corrections.



Contact global.exams@broadcom.com if you have any problems.

Verifying Your CertTracker Personal Information

Symantec.

Personal Information

New Candidate Record

Fields marked with an * are required.

General Information

* First NameUmatDS

Middle Name

* Last NameNuthakkiTest

Company NameDemouschnplt

To request updates to your "First, Middle, Last or C support incident."

Addresses

* Country

* Mailing Address

* Citycity123

* State/ProvinceCalifornia

* Postal Code89078

Email Addresses

Preferred Communications AddressPrimary Email Address

* Primary Email Addressuschnplt@sym.com

* Verify Email Addressuschnplt@sym.com

Contact Information

Make the changes you want, and then click Save Changes. If you need assistance, contact

* Indicates required fields.

TitleMr

First Name*UmatDS

Last Name*NuthakkiTest

Job Title*Admin#\$\$#

Job Description*Administration

Email Address*uschnplt@sym.com

Phone*+11234567893Ext.76543

To request an update to first or last n please contact your Partner Program via 'Contact Us'

Country*

Address*

add3

City/Town*city123

State/Province/County*California

Postal/Zip Code*89078

Partners - Verify pre-filled information matches PartnerNet account.

Welcome, UmatDS NuthakkiTest

Demouschnplt
SYMPARID: 123456789

All

A

Click **Schedule a Pearson VUE Exam**.

B

Confirm your login and CertTracker ID.

C

Check your language and click **My Profile** to change, if necessary.

The screenshot displays the Pearson VUE registration system interface. At the top, the Symantec logo is visible. Below it, a navigation menu lists various options: Logout, Home, Manage Notifications, Home, Personal Information, Update Personal Info, History, Change Password, New Incident, Supporting Requirements, Printable Documents, Certifications, Certification Progress, Publish Credentials, Downloads, Get Logos, etc, Help, FAQ, Contact Us, Incident History, Forms, Complete a Form, and Pearson VUE. The 'Pearson VUE' section is highlighted with a yellow box, and the 'Schedule a Pearson VUE Exam' link is circled in yellow, labeled with a yellow 'A'. The user profile information is shown on the right, including the language selection (English, 中文, 日本語, 한국어) and the user's name and CertTracker ID. The user is signed in as 'UmatDS NuthakkiTest' with CertTracker ID: 2230274. A red warning message at the bottom states: 'IMPORTANT: Your name must match exactly what is in CertTracker and the identification that is presented at a test center or you will be unable to take an exam.'

PEARSON VUE

Home

Language: English | 中文 | 日本語 | 한국어

Signed In as: UmatDS NuthakkiTest
Symantec CertTracker ID: 2230274

IMPORTANT: Your name must match exactly what is in CertTracker and the identification that is presented at a test center or you will be unable to take an exam.

Contact global.exams@broadcom.com if you have any problems.

All

A

Click **View Exams**.

B

Click **Exam Code** or **Exam Name** to sort the list.

C

Click the link to select the applicable exam.

D

View exam details.

E

Click **Schedule this Exam**.

Symantec **Employee** discount
is automatically applied.

Home

IMPORTANT: Your name must match exactly what is in CertTracker and an exam.

Symantec Exams

Exam Catalog

A

View Exams

Exam Code

B

Exam Name

250-413

[Symantec IT Management Suite 7.6](#)

250-423

[Administration of Symantec IT Management Suite 8.0](#)

250-425

C

[Administration of Symantec Cyber Security Services \(May 2016\)](#)

Exam Details

D

Signed In as
Symantec CertTracker ID:

Exam:

250-215: Administration of Symantec Messaging Gateway 10.5

[View Testing Policies](#)

Price*:

USD 250.00

Language:

English

E

Schedule this Exam

All

- A Confirm exam name and language.
- B Change search criteria, if desired.
- C Select test centers of interest.
- D Click **Next** to see available time slots for each selected test center.

Test centers are displayed based on proximity to the address in your record.

Test Center Search Signed In
Symantec CertTracker ID:

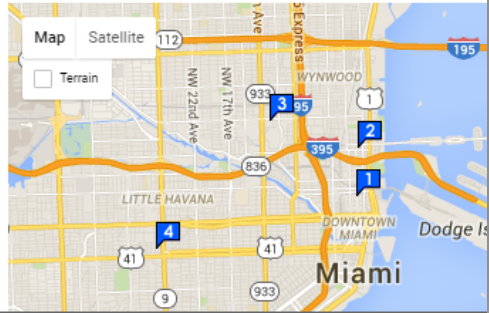
Exam Selection: 250-423: Administration of Symantec IT Management Suite 8.0 | Language: English **A**

B Find test centers near:
e.g., "5601 Green Valley Drive, Bloomington, MN" or "Paris, France" or "55437"

MILITARY COMMUNITY looking for on-base test centers, please [click here](#).

You can select **up to three** test centers to compare availability. **D**

Test Center C	Distance* Show km	Directions
☐ 1 Miami Dade College - Wolfson Campus 245 NE 4th Street Building 3, Room 3104 Miami, Florida 33132 United States	1.1 mi	Get Directions
☐ 2 Atlantis University 1442 Biscayne Blvd Miami, Florida 33132 United States	1.9 mi	Get Directions
☐ 3 Miami Dade College - Medical Campus 950 NW 20th Street	2.5 mi	Get Directions



Contact global.exams@broadcom.com if you have any problems.

All

A Click the radio button for a center.

B Choose a date from available days in blue.

C View the available appointments.

D Repeat for other test centers, if desired.

E Select the test center and the time.

Choose Appointment

Signed In
Symantec CertTracker ID:

Exam Selection: 250-423: Administration of Symantec IT Management Suite 8.0 | Language: English

Test Center

Miami Dade College - Wolfson Campus
245 NE 4th Street
Building 3, Room 3104
Miami, Florida 33132
United States

[Change Test Centers](#)

Select Date [Why can't I find an available appointment?](#)

May 2016							June 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28
29	30	31					1	2	3	4	5	6	7

Show available appointments on

Available Start Times: Thursday, May 19, 2016 at Miami Dade College - Wolfson Campus

Morning

09:00 AM

09:15 AM

09:30 AM

Afternoon

12:00 PM

12:15 PM

12:30 PM

Contact global.exams@broadcom.com if you have any problems.

Check Out.

All

- A Verify your login name and CertTracker ID.
- B Review the exam name, language, location, date, and time.
- C Verify the non-discounted price. Discounts are applied at checkout.
- D Click **Proceed to Checkout**.
- E Verify your name matches the name on the ID card you will present at the testing center.
- F Click **Next**.

- B** Review the exam name, language, location, date, and time.

- C** Verify the non-discounted price. Discounts are applied at checkout.

- D** Click **Proceed to Checkout**.

- E** Verify your name matches the name on the ID card you will present at the testing center.

- F** Click **Next**.

My Order

Signed In as

Symantec CertTracker ID:

Description

Details

Price

Actions

Exam

250-215: Administration of Symantec Messaging Gateway 10.5

Language: English

Exam Length: 90 minutes

Appointment

Thursday, November 30, 2017

Start Time: 04:15 PM EST

Change Appointment

Location

C. S. Monroe Technology Center

715 Childrens Center Road SW

Leesburg, Virginia 20175

United States

Change Test Center

250.00

0

Remove

Total Due

Subtotal:

250.00

Estimated Tax:

0.00

ESTIMATED TOTAL DUE:

USD 250.00

Add Another Exam

Proceed to Checkout

IMPORTANT: Your name must exactly match the identification that is presented at the test center or you will not be able to sit your exam. [Update my information.](#)

E

N&UMatDS NuthakkiTest

Telephone: 1-123-456-7890

All

A

Read and agree to policies and click **Next**.

B

Click **Add Voucher or Promo Code** if you have a voucher, credit, or discount.

C

Type discount information and click **Apply**.

D

Type credit information and billing address.

E

Click **Next**.

☒ I have read and agree to the Symantec policies listed above.

A

Next

Order Total

Subtotal: 250.00

Estimated Tax: 0.00

Discount: 0.00

TOTAL DUE: USD 250.00

Symantec **Employee** discount is automatically applied.

B

+ Add Voucher or Promo Code [What is this?](#)

Voucher/Promotion Code:

Apply

C

Card Details

We accept the following cards:



D

*Card Type: Select one...



Contact global.exams@broadcom.com if you have any problems.

All

A

Verify all order information.

B

Click **Submit Order**.

C

Print receipt, with testing center directions and cancellation/change policies.

D

Verify receipt of confirmation e-mail (this is not a receipt).

 An email confirmation has been sent to: tamika.hughes@pearson.com  [Print Receipt](#)

Exam Details

Description	Details	Information	Price
Exam 250-403: Administration of Symantec Management Platform 7.1	Appointment Monday, June 24, 2013 Start Time: 09:00 AM EDT	Order Number/Invoice 0008-1997-5581	150.00
Language: English Exam Length: 110 minutes	Registration ID 258018873	Status Scheduled	USD 250.00

Language: English
Exam Length: 90 minutes

Payment Details

Exams scheduled for	Order Total
Name: Tamika Candidate	Subtotal: 150.00
Symantec CertTracker ID: COMP005026834275	Discount: 0.00
	Estimated Tax: 0.00
	TOTAL PAID: USD 250.00

To be used by TPQA on internal candidate only.

[Previous](#) [Cancel Order](#)  [Submit Order](#)

Contact global.exams@broadcom.com if you have any problems.

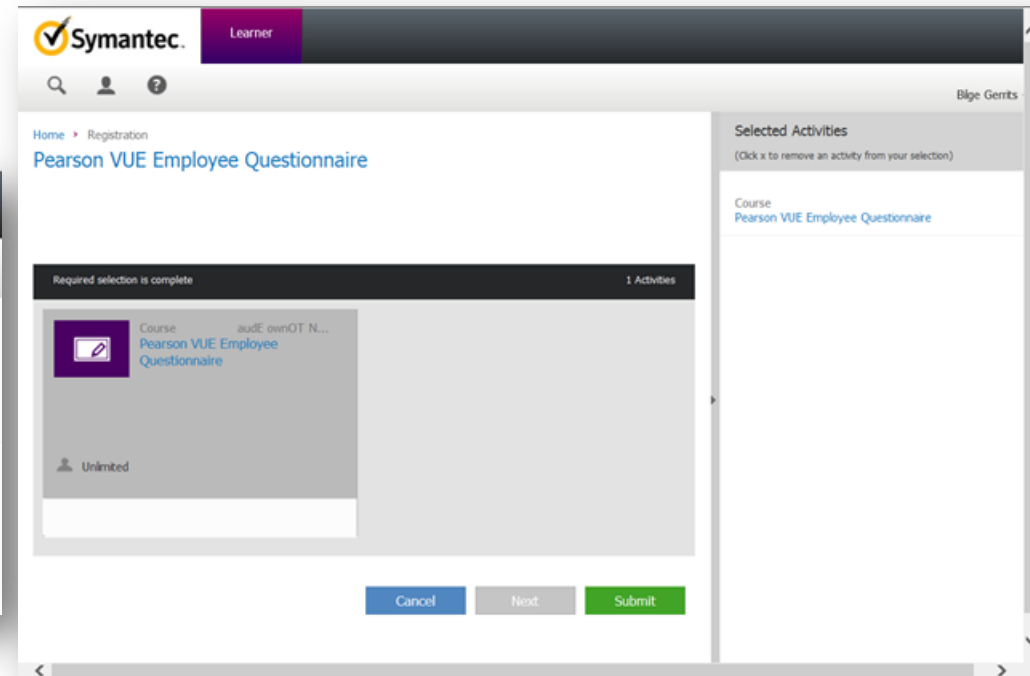
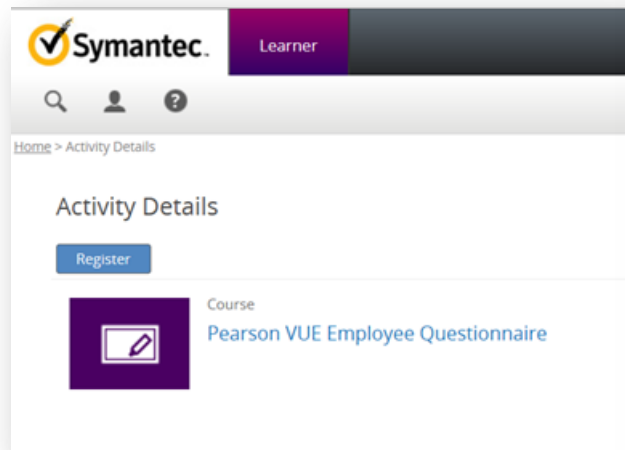
Additional Information

Employee Questionnaire Details



Launching Employee Questionnaire

1. Click [this link](#) to access the employee questionnaire activity on LearnCentral.
2. Select **Employees**.
3. Log in using your Symantec network credentials.
4. Click **Register**.
5. Click **Submit**.



Contact global.exams@broadcom.com if you have any problems.

Launching Employee Questionnaire

6. Click **Start**.
7. Click **Next Question** and answer each question.
8. Click **Finish Assessment** when done.
9. Close the window.

Creates a [CertTracker](#) account and enables discounted exam fees.



Back to start

Contact global.exams@broadcom.com if you have any problems.